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[redacted]

Rescinded per OR 20-11 dated 2 June 1960

OFFICE OF RESEARCH AND REPORTS

20-11

26 January 1954 Office Regulation [redacted]

SUBJECT : ORR Career Service Board [redacted]

25X1A REFERENCE : [redacted]

RESCISSION: [redacted]

ILLEGIB

1. Effective from [redacted] the ORR Career Service Board is composed of:

a. Those individuals officially designated as:

Assistant Director
Executive
~~Chief, Geographic Research~~
Chief, Economic Research
Chief, Geographic Research
Training Liaison Officer
Chief, Administrative Staff

b. Such others as the Assistant Director may designate.

2. The Executive will act as chairman; Chief, Administrative Staff, will, in addition to membership duties, act as secretary and furnish such secretarial services as may be necessary.

3. Responsibilities of members are not delegatable. If, however, a member cannot attend a meeting, he may send a non-voting representative. If a member cannot be reached in time to attend or send a representative, the chairman may invite the officer then acting in the member's normal duty capacity to attend as a non-voting representative.

4. All actions of the ORR Career Service Board will be in the form of recommendations to the Assistant Director. The Board's functions, as specified by the Assistant Director, will include those listed by reference regulation, Paragraph ~~5 c and c~~ 4 c and such others as the Assistant Director may direct.

5. The chairman will schedule regular meetings and call special meetings as needed.

6. Minutes will be kept of all meetings, in such form and for such circulation as the Assistant Director may approve.

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7. In case recommendations are required in circumstances in which meetings cannot be held, approval of members may be obtained individually, and actions so approved by a majority of the members have the same validity as actions taken during meetings. All such individually approved actions will be noted and recorded in the minutes of the next meeting.

FOR THE ASSISTANT DIRECTOR:

[redacted]

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Executive

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